



## AFFILIATE MEMBERSHIP APPLICATION

The undersigned hereby applies on behalf of

\_\_\_\_\_

for Affiliate Membership in the Building Owners and Managers Association of Chicago and agrees, if approved, to conform to such rules, regulations, bylaws, policies and agreements as applicable to his/her class of membership.

The qualifications standards expressed on the back of this form have been read and it has been determined that the office building industry is a valued market and that BOMA/Chicago Affiliate Membership will assist in reaching this market.

Contributions or gifts to BOMA/Chicago are not deductible as charitable contributions for federal income tax purposes. Dues payments are deductible by members as an ordinary and necessary business expense for federal income tax purposes and not as charitable contributions.

**Company Name** \_\_\_\_\_

**Representative/Title** \_\_\_\_\_

**Add'l Representative/Title** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_

**FAX** \_\_\_\_\_

**Email** \_\_\_\_\_

**Website Address** \_\_\_\_\_

**PRODUCT/SERVICE DESCRIPTION:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DATE:** \_\_\_\_\_

**2018 AFFILIATE DUES: Supplier \$2,163; Professional \$1,511**

As a result of the Revenue Reconciliation Act of 1993, 10.76% of your 2018 BOMA/Chicago dues are not deductible as ordinary or necessary business expense because it is attributable to lobbying/political activities.

## QUALIFICATIONS & STANDARDS FOR PARTICIPATION IN BOMA/CHICAGO

Affiliate Members are categorized as Professional or Supplier:

- a. Professional Affiliate is defined to include consultants, appraisers, architects, real estate attorneys, accountants, and engineers, etc., dealing directly with the commercial buildings, which provide service to the commercial office building industry in Chicago.
- b. Supplier Affiliate is defined as a manufacturer, distributor or supplier of hard products or services relating directly to the ownership and management of commercial office buildings in Chicago.

Affiliate Members must have all of the following completed to apply for membership:

1. Three (3) letters of recommendation are required from three current BOMA/Chicago Building Members in good standing for services provided or work performed at those locations by the applicant at the current company. **The General or Property Manager, Assistant Manager or Operations Manager must write the Letters of Recommendation. It is strongly encouraged that the recommendation letters also come from three (3) different management companies.**
2. Completed membership application that is signed and dated.
3. Written letter of intention why the company wants to become a BOMA/Chicago Affiliate Member.

Affiliate Members are non-voting members. The maximum number of Affiliate Members in the Supplier Category is 125 and in the Professional Affiliate Category, the maximum number is 60.

The Affiliate company's goals must be consistent with BOMA/Chicago; adhering to standards of professionalism and integrity as defined by BOMA/Chicago. Overall, Affiliate Members should represent the entire spectrum of business servicing the office building industry and should include representation by minority firms.

Affiliate Members shall strive to provide products or services which improve the quality and efficiency of the commercial property industry shall undertake to work with and through BOMA/Chicago to accomplish these ends and shall conduct their BOMA activities within the guidelines established by BOMA/Chicago.

Affiliate Members may participate on committees of the Board in a ratio of two to one calendar year. Affiliate Members will support, with resources and participation, the activities and events of BOMA/Chicago.

Affiliate Memberships are on an annual basis with renewals at the beginning of the calendar year. Companies that join BOMA/Chicago after January of each year will not receive a prorated dues fee unless joining after October 1 or later. Affiliates not renewing their membership within 30 days following the renewal date may be dropped from membership. A waiting list is maintained.

Some functions may be open to Building Member only. Affiliate Members do not qualify as signatories to BOMA/Chicago-negotiated labor agreements.

**Direct selling during Association functions by Affiliate Members is prohibited.**

I/We have read this application and understand the terms and conditions printed therein and hereby request Affiliate Membership in BOMA/Chicago. Accompanying this request is a statement in writing highlighting the reasons for seeking such membership.

**Signature**

\_\_\_\_\_

**Title**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Reference**

\_\_\_\_\_

**Reference**

\_\_\_\_\_

**Reference**

**PLEASE RETURN COMPLETED APPLICATION TO BETH HALAT AT BOMA/CHICAGO**  
115 South LaSalle, Suite 2300 FAX: 312.870.9601 EMAIL: [bhalat@bomachicago.org](mailto:bhalat@bomachicago.org)