



KNOWLEDGE = POWER
Education and training programs that open minds and doors

2014 Designation Course Calendar

Real Property Administrator (RPA™) and Facilities Management Administrator (FMA™)

The Design, Operation and Maintenance of Building Systems, Part 1

Tuesday Evening Sessions (5:30-8:30): March 18 – April 29 (required for RPA and FMA)

Location: 115 S. LaSalle, 8th Floor Conference Center – Room 802

This course provides information property and facility managers will need to manage the ongoing operation and maintenance of building systems and to maximize building efficiency and cost-effectiveness. This course provides information about building design and construction, project delivery, construction materials, and HVAC (heating, ventilating, and air-conditioning) systems. Other areas of interest that are also covered in this course book include roofing systems, ceilings and floorings, interior walls, and plumbing systems.

Ethics is Good Business

Thursday (9am-4pm): August 7 (one day seminar required for RPA and FMA)

Location: CBOT Building Conference Center

141 W. Jackson Blvd., Suite 240A

www.cbotbuilding.com

Understand the impact that ethical behavior can have on your professional performance and your property's bottom line. By working through difficult ethical dilemmas, you'll develop the confidence to follow through, even when facing adversity.

Law & Risk Management

Tuesday Evening Sessions (5:30-8:30): August 12 – September 23 (required for RPA)

Location: 115 S. LaSalle, 8th Floor Conference Center – Room 802

In today's complex business environment, it is increasingly important for property managers to know how to address legal and risk management issues. This course will teach students the principles of law and risk management, giving insight into everyday legal and risk issues that surround us in the workplace. In addition to addressing leasing and conveyance, the course covers important issues on torts, contracts, employer/employee relations, property rights and environmental law.

Asset Management

Tuesday Evening Sessions (5:30-8:30): October 7 – November 18 (elective for RPA and FMA)

Location: 115 S. LaSalle, 8th Floor Conference Center – Room 802

Today's property managers work hand-in-hand with asset managers and often serve as asset managers themselves. Expert education gives professionals the capability to build value in real estate assets, providing confidence to investors, owners, and building tenants. Make sense of your assets, discover the asset manager's role function and place in real estate and business, and master the ability to outperform competitors. Key topic areas include asset planning, forms of real estate ownership, financial and environmental due diligence, financial audits, troubled assets, maximum market value, investment portfolio diversification and investment analysis software.

RPA/FMA Course Fees (excludes Ethics Course) - BOMA Member: \$1,125 / Nonmember: \$1,350

Ethics Course Fee - BOMA Member: \$450 / Nonmember: \$500

Designation Class Enrollment Fee (required by BOMI): \$75 (if not enrolling in RPA/FMA Designation program)

RPA or FMA Designation Enrollment Fee (required by BOMI): \$175 (one time only)

Exam Information: Each student enrolled in designation courses will have six months from the course registration date to schedule and complete the course exam at the specified computer testing center. More information will be provided with registration materials or you can visit www.bomi.org.